



बिहार सरकार



# Government of Bihar

## State Board of Technical Education, Bihar, Patna

ACADEMIC CALENDAR  
(ODD) SEMESTER (1<sup>st</sup> 3<sup>rd</sup> & 5<sup>th</sup>) 2024

Revision 2

Letter No. :- J.K.(S.B.T.E.)05/2018- 3664

/Patna, Dated :- 23/09/2024

Sl. No.	Name of Activity	Proposed Date and Month
01.	<b>Commencement of Academic Session</b>	15 / 07 / 2024
02.	Issuance of Library books Preparation of Students detail & LessonPlans in Teacher Diaries and Interactionwith students by respective Teachers to discuss Course Outcomes, Display of Class time table.	15 / 07 / 2024
03.	Semester Enrolment	05 / 08 / 2024
04.	One day technical excursion of all classes	Minimum one in a semester. To be arranged as per institute calendar.
05.	Verification of Lesson Plan compliance & Teachers Diaries by HOD's & Principal	Monthly
06.	Display of attendance of students by faculties of all Branches	Every Month
07.	Communication to Parents/Guardians of Students regarding attendance record and Sessional.	Monthly
08.	Expert Lecture	One lecture per month per branch
09.	Webinars/Seminars /debate/ quiz contest etc.	Every Saturday
10.	Academic interaction of Principal with Faculty members and students	Every Saturday
11.	Commencement of (3 <sup>rd</sup> & 5 <sup>th</sup> ) Semesterclasses	15 / 07 / 24
12.	Commencement of L.E. 2024 classes <b>Note - Make up Classes to be arranged for gap from 15/07/2024 to 13/08/2024.</b>	14 / 08 / 24
13.	<b>Commencement of 1<sup>st</sup> Semester Classes</b>	20 / 08 / 24
14.	<b>Orientation / Induction Programme of 1<sup>st</sup> Semester</b>	21 / 08 / 24 to 28 / 08 / 24
15.	<b>1<sup>st</sup> Class Test for (3<sup>rd</sup> &amp; 5<sup>th</sup>) Semester</b>	14 / 08 / 24 & 21 / 08 / 24
16.	Independence Day Celebration & Meritorious students Encouragement Award (Institute level)	15 / 08 / 24
17.	Display of 1 <sup>st</sup> Class Test marks and identification of weak students for extra classes	18 / 08 / 24 & 25 / 08 / 24

18.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	22 / 08 / 24 & 27 / 08 / 24
19.	<b>Teacher's Day Celebration</b>	05 / 09 / 24
20.	<b>2<sup>nd</sup> Class Test for (3<sup>rd</sup> &amp; 5<sup>th</sup>) Semester</b> <b>1<sup>st</sup> Class Test for 1<sup>st</sup> Semester</b>	09 / 09 / 24 & 17 / 09 / 24
21.	Hindi Diwas Celebration	14 / 09 / 24
22.	Engineers Day Celebration & Meritorious students Encouragement Award (State level)	15 / 09 / 24
23.	Display of 2 <sup>nd</sup> Class Test marks and identification of weak students for extra classes.	17 / 09 / 24 & 23 / 09 / 24
24.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	20 / 09 / 24 & 27 / 09 / 24
25.	<b>2<sup>nd</sup> Class Test for 1<sup>st</sup> Semester</b>	03 / 10 / 24
26.	<b>3<sup>rd</sup> Class Test for (3<sup>rd</sup> &amp; 5<sup>th</sup>) Semester</b>	07 / 10 / 2024
27.	Durga Puja Festival (Classes of 1 <sup>st</sup> semester to be conducted in online mode)	09 / 10 / 24 to 12 / 10 / 24
28.	Display of Class Test marks and identification of weak students for extra classes.	14 / 10 / 24 & 16 / 10 / 24
29.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	18 / 10 / 24 & 21 / 10 / 24
30.	<b>3<sup>rd</sup> Class Test for 1<sup>st</sup> Semester</b>	28 / 10 / 2024
31.	Diwali, Bhai Dooj & Chatt Puja Holiday (Classes of 1 <sup>st</sup> semester to be conducted in online mode)	30 / 10 / 24 to 09 / 11 / 24
32.	<b>4<sup>th</sup> Class Test for (3<sup>rd</sup> &amp; 5<sup>th</sup>) Semester and 1<sup>st</sup> Semester</b>	16 / 11 / 24 & 21 / 11 / 24
33.	Display of Class Test marks and identification of weak students for extra classes.	22 / 11 / 24 & 25 / 11 / 24
34.	Submission of Concrete Plan by Concerned HOD's to the Principal for conducting remedial classes for weak students	25 / 11 / 24
35.	Examination Form Filling (1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> ) Semester	26 / 11 / 24 to 29 / 11 / 24
36.	Commencement of (Even Semester) 2 <sup>nd</sup> , 4 <sup>th</sup> & 6 <sup>th</sup> Semester Classes	23 / 12 / 2024
37.	Value Added Courses for the students	(NPTEL/MOOCs/CISCO/ST/KYP/ Coursera etc.) Throughout the Semester



### Note: -

1. If the proposed date of certain activity happens to be a holiday, next working date shall be taken as date of activity.
2. Mentor for admitted students:  
Each faculty deputed as mentor for 15-20 students shall be in continuous association with the students for their proper guidance in academics, training, placement etc.
3. Communicate the attendance status of each month to the students and parents i.e., attendance if less than 75%.
4. Medical leave as per Medical Performa only.
5. The institute must ensure that proper record of all activities is maintained so that the same can be verified by the Board.
6. Emphasis to be given on the following activities for overall development of students:
  - Improving communication skills, soft skills, presentation skills, motivating lectures, organizing educational tours, trekking, rock climbing, rafting, mountaineering etc.
  - Organizing entrepreneurship development program, alumni meetings, industrial visits, career counseling, job fair, improving, pedagogy/teaching learning process etc.
  - Extra Classes for weaker students to reduce dropout rate and to improve pass percentage.
  - Women's Grievance Redressal & Counselling Cell.
7. Additional activities for Polytechnics:
  - Aadhar Card enrolment for all students and faculty
  - Institute level cultural and sports meet (As per Institute/State Calendar)
  - State level sports meet
  - To facilitate the students to get their passport issued
  - NSS Club, Startup Club, Student's club, IT Club.

### Teaching Days for the Odd Semester (1<sup>st</sup> 3<sup>rd</sup> & 5<sup>th</sup>) 2024


Month	July (2024)			August (2024)				September (2024)					October (2024)					November (2024)				December (2024)			
Day	15	22	29	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30
Monday																									
Tuesday	16	23	30	6	13	20	27	3	10	17	24		1	8	15	22	5	12	19	26	3	10	17	24	31
Wednesday	17	24	31	7	14	21	28	4	11	18	25		2	9	16	23	6	13	20	27	4	11	18	25	
Thursday	18	25		1	8	15	22	5	12	19	26		3	10	17	24	7	14	21	28	5	12	19	26	
Friday	19	26		2	9	16	23	6	13	20	27		4	11	18	25	1	8	15	22	6	13	20	27	
Saturday	20	27		3	10	17	24	7	14	21	28		5	12	19	26	2	9	16	23	7	14	21	28	

	Colour representation	HOLIDAY	Event Celebration	PUJA VACATION 09 to 12-Oct & 30-Oct to 09 Nov.	Christmas Vacation
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Memo No. : - J.K.(S.B.T.E.)05/2018- 3664

/Patna, Dated :- 23/09/2024

- Copy to :-
- 1) Secretary, Department of Science, Technology & Technical Education, Government of Bihar, Patna for kind information.
  - 2) Director, Department of Science, Technology & Technical Education, Government of Bihar, Patna for kind information.
  - 3) All Principal, Govt. Polytechnic / Govt. Women's Polytechnic, Private Polytechnic and All Officers of State Board of Technical Education, Bihar, Patna for kind information and necessary action.

  
Secretary  
State Board of Technical Education  
Bihar, Patna